M.L. Dahanukar College of commerce
Teaching plan 2018-19

Subject: **Business Economics I**   Department: **Economics**

Class: F.Y B.Com   Office hours: 7:30 am – 12.30 pm

Lecture hours: 48 min per lecture   3 lectures on every division per week

Name of the teacher: **Mr.RAKESH ANIL PISE** 2 lectures on every division per week

Name of the teacher**: Mrs. RACHANA JOSHI** 1 lecture on every division per week

First term		Semester I		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	**Module – I Demand Analysis**	Introduction Scope of Business Economics Importance of Business Economics Basic tools Opportunity cost Principle Incremental and Marginal Concept Basic Economic relation Functional Relations Equations – Total , Average and marginal analysis in decision making. The basics of market demand, Market supply and equilibrium price Shift in the demand and supply curve and equilibrium	**10**	July 18 **Teach by Prof. Rachana Joshi**
2.	**Module II Demand**	**Demand Function: Nature of demand curve under different markets:** 1) Perfect Competition	15	July-18 4 weeks

| | Analysis | 2) Monopoly & Monopolistic Competition
3) Oligopoly

Meaning & Types of Elasticity of demand:
Price & Income Elasticity of demand
Cross & promotional E.D.

Measurement of Elasticity of demand
Percentage Method
Geometric Method
Arc& Total Outlay Method
_____
Relationship Between elasticity of demand and revenue concepts
Demand Forecasting:
Meaning, Significance
Survey Method
Graphical & Least square statistical method
Simple linear regression | | (08 Lectures)

_____
August -18
(06 Lecture) |
| | **Module – III**
SUPPLY AND PRODUCTION DECISION | Production function:
Short run analysis with Law of variable proportions
Production Function with two variable inputs | 10 | |

3.	**Module – III SUPPLY AND PRODUCTION DECISION**	Iso- quants Ridge lines and least cost combination of inputs Long run production function & Law of Return to scale Expansion Path Economies of scale Diseconomies of scale Economies of scope		August -18 (02 Lecture) ----------------- Sep.-18 (04 Lecture)
	Module – IV COST OF PRODUCTION	Cost concept: Accounting , Economic, Implicit & Explicit cost Social and Private cost, Historical and replacement cost Sunk , incremental ,Fixed and variable Total, average and marginal cost Cost output relationship in the short run and long run **Extensions of cost analysis:** Cost reduction through experience LAC and Learning curve Break even analysis	**10**	Sep. 18 (04 Lecture) **THIS MODULE SHARE WITH PROF. RACHANA JOSHI**

M.L. Dahanukar College of commerce
Teaching plan 2018-19

Subject: **Business Economics** Department:**Economics**

Class: F.Y B.Com Sem.II Office hours: 7:30 am – 12.30 pm

Rakesh Anil Pise 2 lectures on every division per week

Rachana Joshi 1 lectures on every division per week

First term		Semester II			
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	**Module – I Market structure**	Introduction Perfect competition and monopoly models as two extreme cases	**10** 2	Nov -18 Mr.RakeshPise
		Profit maximization ,Firms supply curve Short run and long run equilibrium of a firm and industry Sources of monopoly power Short run and long run equilibrium of a firm under monopoly.	2 1 1 2 2	Dec- 18 Mr.Rakeshpise
2.			**15**	
	Model –II Pricing and output decisions under imperfect competition	Monopolistic competition: Competitive and monopolistic elements of monopolistic competition Equilibrium of a firm under monopolistic competition Monopolistic competition versus perfect competition Excess capacity and inefficiency Debate over role of advertising Oligopolistic markets: key attributes of oligopoly	2 1 2 2 1 2	Jan 19 Mr.RakeshPise **Teach by Prof.**

		Collusive and non collusive oligopoly market	2	**Rachana Joshi**
		Price rigidity	1	
		Cartels and price leadership model	2	
3.	**Module – III Pricing Practices**		**10**	**Feb.19** & March 19 (1st week) Mr.Rakeshpise
		Introduction & Objectives	2	
		Cost oriented pricing method: cost plus pricing	2	
		Marginal cost pricing	1	
		Markup pricing	1	
		Discriminating pricing	2	
		Multiple product pricing	1	
		Transfer pricing	1	
4	**Module – IV Evaluating capital project**		10	March -19 Mr.RakeshPise **Shared with Prof. Rachana Joshi**
		Meaning and importance of capital budgeting	2	
		Steps in capital budgeting	1	
		Techniques of investment appraisal	1	
		Payback period method	2	
		Net present value method	2	
		Internal rate of return method	2	

Teaching plan Teacher's course plan 2018-19

Subject: Commerce-I   **Department: commerce**

Class: FY B.Com   **Office hours: 7:30 am – 12.30 pm**

Lecture hours: 48 min per lecture   **3 lectures on every division per week**

Name of the teachers: Rohini.S.Madavi

Objective :To give brief introduction to students about the business world

       To provide them an idea about business environment, project planning and entrepreneurship, for their further studies .

Basic course information: Title- Commerce -I

First term		Semester I		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	**Module-I Business**	Concept , Function, Significance of business, scope Traditional and Modern concept Steps in setting business objectives Classification of business objectives Reconciliation of Economic & Social objective New Trends in Business	2 2 2 1 2 3	4 week of july (12 Lectures)
2.	**Module- II Business Environment**	Introduction , importance Interrelationship between business & Environment Current Trends in the World WTO Trading blocks& their impact on Indian business **Note:** 4 days of kurukshetra	2 2 3 2 2	august 4-weeks (10 Lectures)and I lecture in sep (11 lectures)
3.	**Module – III Project Planning**	Business planning process Project planning, project report, feasibility study types & its importance Concept & stages of Business Unit promotion Location – factors determining location & Role of Government in promotion	4 4	4 week of sep (11 lecture) and 1 lecture in oct

		Statutory requirements in promoting business unit Licensing & registration procedure Filling returns & other documents Other important legal provision Note- 5 days mid term break	3	(12Lectures)
4	**Module - IV.**	Introduction- Concept of Entrepreneurship , factors contributing to its growth Entrepreneur & manager Entrepreneur and Intrapreneur Types of entrepreneurs Entrepreneurship training & development centres in India Incentives to entrepreneurs in India Women entrepreneurs problems And promotion	1 1 1 2 1 1	4 weeks (10 Lectures)
	Semester Examination II			
5	**Module - V** **Concept of services**	Concept of services, characteristics , scope & classification of services, importance of service sector in the Indian context consumer expectations for services mix, product , place, price, promotion process of services delivery physical evidence & people market research & service development cycle, managing demand & capacity opportunities & challenges in service sector	2 1 1 2 1 1 2 1 1	Nov 3 Weeks Dec 1 week (12 Lectures)
6	**Module - VI.** **Retailing**	Organized & unorganized retailing Trends in retailing & growth of organized Retailing Survival strategies for unorganized retailers Store format , non- store format Store planning , design & layout Scenario in India & Global- context- prospects & challenges in India Mall management – Retail Franchising FDI in retailing , carrers in retailing	2 1 1 2 1 2 2 1	Dec 3week And Jan 1 weeks (12 Lectures)

7	**Module –VII Recent trends in service sector**	ITES- concept & scope of BPO, KPO, LPO & ERP	2	3 weeks of jan (9lectures)
		ATM, Debit & credit cards, internet banking,	2	
		FDI and its impact on Banking insurance sector in India	2	1 day of feb (10Lectures)
		Logistics- networking – importance - challenges	3	
8	**Module - VIII.**	E- COMMERCE – meaning, features	2	Feb
		Functions & scope of E- commerce	1	4 week (11 lectures)
		Importance	1	(11 Lectures)
		Limitations of E- commerce	1	
		Basic ideas & major activities	3	
		Of B2C,B2B,C2C3	1	
		transition of E- commerce in india	1	
		E- transition challenges vfor Indian corporate	1	
		On-line marketing research		

Sub: Business Communication- I

Department: **English** College Working Hours: **7:30 am – 12.30 pm**
Lecture hours: **48 min per lecture   4 lectures per division/per week**
Names of the Teachers: **1) Mr. Shuddhodhan B. Athwale (SA)**
 2) Mr. Somnath R. Deshmukhya (SD)
Supplies: College library, Private publishers, Personal material, Internet
Objectives:
1. To develop awareness of the complexity of the communication process
2. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener
3. To develop effective oral skills so as to enable students to speak confidently interpersonally as well as in large groups
4. To develop effective writing skills so as enable students to write in clear, concise, persuasive and audience centred manner
5. To demonstrate effective use of communication technology

Sr. No.	Module/Topic	Sub-Topic	No. of Lectures	Month & No. of Weeks	Tutorial	Teacher

1	**Unit 01: Theory of Communication** Concept of Communication	Meaning, Definition, Process	2	July (04 Weeks)	Self-Introduction	**SA**
2		Need, Feedback, Emergence of Communication as a key Concept in the corporate and Global World	2			**SA**
3	Concept of Communication	Models of Communication – Linear/ Interactive	2		Self-Introduction	**SD**
4		Models of Communication - Transactional/ Shannon and Weaver	2		Situational Role Play	**SD**
5	Impact of Technology enabled Communication	Types- Internet, Blogs, E-mail, Moodle, Social Media (Facebook, Twitter, and Whatsapp- Advantages and Disadvantages)	2		Situational Role Play	**SA**
6	Communication at Workplace	Diagonal, Grapevine, Methods – Verbal / Non-Verbal	2		Remedial Grammar and Writing Skills	**SA**
7	Problems in Communication/ Barriers to Communication	(Physical, Semantic, Language) Barriers	2		Remedial Grammar and Writing Skills	**SD**
8		Language Barrier continues, Socio-Cultural Barrier	2			**SD**
9	Communication at Workplace	Non-verbal Communication (including visual), Business Etiquette	2	August	Remedial Grammar and Writing Skills, Extempore and Elocution	**SA** / **SA**
10	Business Ethics	Ethics at Workplace, Importance of Business Ethics, Personal Integrity at the Workplace	2			**SA**

11	Business Ethics	Business Ethics and Media, Computer Ethics, Corporate Social Responsibility	2	(04 Weeks)		**SA**
12	**Unit 2: Business Correspondence** Theory of Business Letter Writing	Lay-outs, Full Block, Principles of Effective Letter Writing,	2			**SA**
13	Problems in Communication/ Barriers to Communication	(Socio-Cultural, Psychological) Barriers	2		Remedial Grammar and Writing Skills, Extempore and Elocution	**SD**
14		Ways to overcome these barriers	2			**SD**
15	Listening	Importance of Listening Skills, Obstacles to Listening	2			**SD**
16		Cultivating Good Listening Skills	2			**SD**
17	**Unit 2: Business Correspondence** Theory of Business Letter Writing	Principles of Effective Letter Writing continues with samples	2		Listening Skills-I Listening Skills II & Reading Comprehension Listening Skills III & Reading Comprehension	**SA**
18		Principles of Effective E-mail Writing continues with samples	2			**SA**
19		Practising Email and Letter Writing	2			**SA**
20	**Unit 03: Language and Writing Skills**	Commercial Terms Used in Business Communication	2	September (04 Weeks)		**SA**
21	**Unit 2: Business Correspondence** Theory of Business Letter Writing	Parts, Structure, Statement of Purpose	2	September	Listening Skills-I	**SD**
22 23		Letter of Recommendation Job Application Letter	2		Listening Skills II & Reading Comprehension Listening Skills III & Reading Comprehension	**SD**
24		Resume with samples, Letter of Acceptance Job Offer	2			**SD**
25		Letter of appointment, Letter of Appreciation,	2			**SD**

		Letter of Resignation				
26	**Unit 03: Language and Writing Skills**	Cohesion, Coherence, Practising paragraph Samples & Revision	2	October (02 Weeks)	Introduction to Soft- Skills- EQ, Conflict Management, Time Management	**SA**
27	Paragraph Writing	Revision continues	2			**SA**
28		Developing an Idea, Using appropriate Linking Devices etc., Self-editing	2		Remedial Teaching and Revision	**SD**
29		Practising paragraph Samples & Revision	2			**SD**

Sub: Business Communication- II

Department: **English**   College Working Hours: **7:30 am – 12.30 pm**
Lecture hours: **48 min per lecture**   **4 lectures per division/per week**
Names of the Teachers: **1) Mr Shuddhodhan B. Athwale (SA)**
                                   2) Mr Somnath R. Deshmukhya (SD)

Supplies: College library, Private publishers, Personal material, Internet

Objectives:
1. To develop awareness of the complexity of the communication process
2. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener
3. To develop effective oral skills so as to enable students to speak confidently interpersonally as well as in large groups
4. To develop effective writing skills so as enable students to write in clear, concise, persuasive and audience centred manner
5. To demonstrate effective use of communication technology

Sr. No.	Module/Topic	Sub-Topic	No. of Lecture	Month & No. of	Tutorial	Teacher

			s	Weeks		
1	**Unit 01:Group Communication: Interviews**	Group Discussion	2	Nov- Dec 2017 (01 week)	Group Discussion	**SA**
2		Preparing for an Interview	2			**SD**
3	**Meetings**	Need and Importance of Meetings,Conduct of Meeting, Group Dynamics	2	December (03 Weeks)	Group Discussion	**SA**
4		Role of the Chairperson, Role of the Participants,	2 2			**SA**
5		Drafting of the Notice, Agenda and Resolutions				**SA**
6	**Interviews**	Types of Interview- Selection , Appraisal	2 2 2		Group Discussion	**SD**
7		Grievance, Exit, Online			Group Discussion	**SD**
8	**Committees and Conferences**	Meaning and Importance of Conference			Group Discussion	**SD**
9	**Meetings**	Types of Secretaries- Company Secretary/Private Secretary, Functions of Secretaries	2 2 2 2	January (04 Weeks)	Book Reviews	**SA**
10	**Committees and Conferences**	Importance and Types of Committees			Book Reviews	**SA**
11	**Public Relations**	Meaning, Functions of PR Department External Measures of PR			Book Reviews	**SA**
12						**SA**
13	**Committees and Conferences**	Organising a Conference	2 2		Book Reviews	**SD**
14		Organising a Conference (Continues…)				**SD**

No.	Unit/Topic	Subtopic	Periods	Month	Activity	Code
15		Modern Methods Skype and Webinar	2 2		Book Reviews	**SD**
16		Skype and Webinar				**SD**
17	**Public Relations**	Internal Measures of PR	2			**SA**
18		Crisis Management, Press Release	2		Mock Interviews	**SA**
19	**Unit 02: Business Correspondence: Trade Letters**	Consumer Grievance redressal Letters,Letters under Right to Information (RTI) Act	2	February (04 Weeks)	Mock Interviews	**SA**
	Unit 03: Language and Writing Skills: Reports and Business Proposals	Drafting of Business Proposals	2			**SA**
20	**Unit 02: Business Correspondence: Trade Letters**	Letters of Inquiry, Letters of Complaints,	2			**SD**
21		Claims, Adjustments	2		Mock Interviews	**SD**
22		Sales letters, Promotional leaflets	2		Mock Interviews	**SD**
23		Fliers and practising sample letters	2			**SD**
24	**Summarization**	Identification of main and supporting/sub points, presenting these in cohesive manner	2	March (03 Weeks)	Mock Interviews	**SA**
25		Revision	2			**SA**
26		Revision	2		Mock Interviews	**SA**
27	**Reports and Business Proposals**	Parts, Types, feasibility	2		Mock Interviews	**SD**
28		Reports, Investigative Reports	2		Mock Interviews	**SD**
29		Revision	2		Mock Interviews	**SD**

Department of Environmental Studies
Teaching Plan for the Academic Year 2018-19
Class: F.Y.B.Com.   Subject: Environmental studies

Total No. of Lectures Allotted: 60

Semester: I

Month	Name of the Topic	No. of Lectures	Total lectures of the month (Environmental Studies)
June 2018	**Unit- I Environment and Ecosystem (13 Lectures)** i) Meaning, Definition, Scope and its Components ii) Ecosystem and Ecology: • Definition, Characteristics, Components and Types • Functioning of the Ecosystem; Food Chain and Food Web- Ecological Pyramid	 3 3 4	10
July 2018	iii) Man and Environment Relationship iv) Importance and Scope of Environmental Studies **Unit- II Natural Resources and Sustainable Development (13 Lectures)** i) Meaning and Definition of Resources ii) Classification and Types of Resources iii) Factor Influencing Resources iv) Resource Conservation- Meaning and Methods- Conventional and Non-Conventional Resources	2 1 1 2 1 3	19

	v) Problems Associated with Management of Water, Forest and Energy Resources. vi) Resource Utilization and Sustainable Development. **Unit- III Populations and Emerging Issues of Development** **(13 Lectures)** i) Population Explosion in the World and in India and Arising Concerns. ii) Demographic Transition Theory	5 1 1 2	
August 2018	iii) Patterns of Population Growth in the World and in India and Associated Problems iv) Measures taken to Control Population Growth In India v) Human Population and Environment. vi) Environment and Human Health. i) Human Development Index. ii) The World Happiness Index **Unit- IV URBANISATION AND ENVIRONMENT** **(13 Lectures)** i) Concept of Urbanisation ii) Problems of Migration and Urban Environment iii) Changing Land Use iv) Crowding and Stress on Urban Resources	2 2 2 1 2 1 1 2 1 2	16
September 2018	v) Degradation of Air and Water vi) Loss of Soil Cover - Impact on Bio-diversity	3 1	11

	vii) Urban Heat - Islands	1	
	viii) Emerging Smart Cities and Safe Cities in India - Sustainable Cities	2	
	Unit-V Reading of Thematic Maps and Map Filling (08 Lectures)		
	i) Reading of Thematic Maps:	4	
	• Located Bar Diagram		
	• Located Circles		
	• Pie Diagram		
	• Isopleth		
	• Choropleth		
	• Flow Map		
	• Pictogram		
October 2018	ii) Map Filling of World (Environmentally Significant Features) Examinations and Assessment	4	

Semester: II

Month	Name of the Topic	Number of Lectures	Total lectures of the month
November 2018	**Unit- V Solid Waste Management For Sustainable Society** **(13 Lectures)**		13
	I) Classification of Solid Waste- Types and	4	

	sources of Solid Waste II) Effects of Solid Waste- Pollution, Health Hazards, Environmental Impacts. i) Solid Waste Management in Mumbai, Schemes and Initiatives run by the MCGM, Role of Citizens in Waste Management in Mumbai.	4 5	
December 2018	**Unit- VI Agriculture And Industrial Development (13 Lectures)** i) Environmental Problems Associated With Agriculture: • Loss of Productivity, Land Degradation and Desertification • Food Supply & Security ii) Uneven Food Production- Hunger, Malnutrition and Food Security iii) Sustainable Agricultural Practices iv) Environmental Problems Associated with Industries: • Pollution, • Global Warming, • Ozone Layer Depletion and • Acid Rain.	 2 2 1 1 1 1 1 1	10

M. L. Dahanukar College of Commerce

Teaching Plan (2018-19)
Sub : Accounting and Financial Management I
Class : F.Y.Bcom Sem - I
No. of Lectures - 04 in week per Division (shared 50:50)

Month	Week	Ms. Kavita Desai			Mr. Samm
July	1	AS-1 Disclosure of Accounting Policies, AS- 2 Valuation of Inventories and AS-9 Revenue Recognition			Basic Acc
	2	Inventory Valuation: Introduction, Importance of Stock valuation, FIFO Method, Advantages and Disadvantages			Calculation
	3	Practical Question based on FIFO Method			Accounting
	4	Weighted Average Method, Advantages and Disadvantages, Practical Question based on WAM			Practical Q
August	1	Capital and Revenue Receipts and Expenditure, Introduction of Capital and Revenue Expenditure and Practical Question based on Capital and Revenue Expenditure			Practical Q
	2	Introduction of Capital and Revenue Receipt and Practical Question based on Capital and Revenue Receipt			Practical Q
	3	**Break for Kurukshetra**			**Break for**
	4	Introduction of Final Accounts of Manufacturing Concern + Practical Questions			Introductio
September	1	Practical Questions on Final Accounts			Practical Q
	2	**Mid Term Break**			
	3	Practical Questions on Final Accounts			Stock Res
	4	Revision			Practical Q

January 2019			16
	v) Sustainable Industrial Practices:		
	• Green Business	1	
	• Green Consumerism and	1	
	• Corporate Social Responsibility	1	
	Unit- VII Environment And Tourism **(13 Lectures)**		
	I) Tourism: Meaning, Nature, Scope and Importance	2	
	II) Typology of Tourism		
	III) Tourism Potentials in India and Challenges Before India	2	
	IV) New Tourism Policy of India	2	
	V) Consequences of Tourism: Positive and Negative Impacts on Economy, Culture and Environment	2	
		3	
	VI) Ecotourism	2	
February 2019	**Unit- VIII Environmental Movements And Management** **(13 Lectures)**	5	13
	i) Environmental Movements in India:		
	• Save Narmada Movement,		
	• Chipko Movement,		
	• Appiko Movement,		
	• Save Western Ghat and		
	• Save Jaitapur		
	iii) Environmental Management:		
	• Concept, Need and Relevance,	1	
	• Concept of ISO 14000 and 16000,	1	
	• Carbon Bank and Carbon Credit,	2	
	• Environmental Impact Assessment (EIA),	1	
	• Environment Protection Acts,	1	

Month		iv)	Concept and Components of Geospatial Technology-Application of GST in Environmental Management.	2	
March 2019		**Unit- IX Map Filling** **(08 Lectures)** i) Mumbai Map ii) Konkan Map Examinations and Assessment		4 4	8
April 2019		Examinations and Assessment			

M. L. Dahanukar College of Commerce

Teaching Plan (2018-19)
Sub : Accounting and Financial Management I
Class : F.Y.Bcom Sem - I
No. of Lectures - 04 in week per Division (shared 50:50)

Month	Week	Ms. Kavita Desai	Mr. Samrat Ashok Gangurde
July	**1**	AS-1 Disclosure of Accounting Policies, AS- 2 Valuation of Inventories and AS-9 Revenue Recognition	Basic Accounting Concepts - Intorduction to Hire Purchase and Meaning

	2	Inventory Valuation: Introduction, Importance of Stock valuation, FIFO Method, Advantages and Disadvantages	Calculation of Interest and Practical Questions
	3	Practical Question based on FIFO Method	Accounting Treatment Of Hire Purchase System - Journal Entries
	4	Weighted Average Method, Advantages and Disadvantages, Practical Question based on WAM	Practical Questions - In the Books of Hirer
August	1	Capital and Revenue Receipts and Expenditure, Introduction of Capital and Revenue Expenditure and Practical Question based on Capital and Revenue Expenditure	Practical Questions -In the Books of Vendor
	2	Introduction of Capital and Revenue Receipt and Practical Question based on Capital and Revenue Receipt	Practical Questions -In the Books of Both
	3	**Break for Kurukshetra**	**Break for Kurukshetra**
	4	Introduction of Final Accounts of Manufacturing Concern + Practical Questions	Introduction of Departmental Accounts - Basis of Allocation of Expenses & Incomes
September	1	Practical Questions on Final Accounts	Practical Questions - Inter Departmental Transfer at Cost Price & Invoice Price
	2	**Mid Term Break**	**Mid Term Break**

| | 3 | Practical Questions on Final Accounts | Stock Reserve - Practical Questions |
| | 4 | Revision | Practical Questions and Revision |

M. L. Dahanukar College of Commerce

Teaching Plan (2018-19)
Sub : Accounting and Financial
Management II
Class : F.Y.Bcom Sem - II
No. of Lectures - 04 in week per
Division (shared 50:50)

Month	**Week**	Ms. Pallavi Omkar Sawant	Mr. Samrat Ashok Gangurde
Nov	**4**		Accounting from Incomplete Records - Introduction to Single Entry System and Double Entry System
DEC	**1**		Advantages and Disadvantages, Distinguish between Single & Double Entry System, Conversion Method

	2		Prcatical Problems for calculating Total Sales, Total Purchases, Total Debtors, Total Creditors, etc.
	3		Prcatical Problems for calculating Opening capital and missing figures
	4	Break For Winter	Break For Winter
JAN	1		Practical Problems on preparation of Final Accounts of Proprietary Trading Concern (Conversion Method)
	2		Practical Problems on preparation of Final Accounts of Proprietary Trading Concern (Conversion Method)
	3		Practical Problems on preparation of Final Accounts of Proprietary Trading Concern (Conversion Method)
	4		Consignment Accounts - Meaning, Necessity, Advantages, Relationship between Consignor and Consignee
FEB	1		Proforma Invoice, Account SalesAccounting for consignment transactions Valuation of stock. Invoicing of goods at higher price.
	2		Practical Problems In the Books of Consignor and Consignee
	3		Practical Problems In the Books of Consignor and Consignee
	4		Practical Problems In the Books of Consignor and Consignee
March	1		Revisions

MATHEMATICS AND STATISTICS

Date	Maths Topics	Total	No of Lecturs
	Teaching Plan Sem I (2018-2019)		
	Unit 2:Permutation, Combination and LPP	**Unit 2 = 15**	-
2 to 7 July	**Factorial Notation, Fundamental principle of counting**		1
9 to 13 July	**Fundamental principle of counting, Examples**		2
16 to 21 July	**Permutation as arrangement, Simple examples**		2
23 to 27 July	**Combination as selection**		2
30 July to 4 August	**Combination as selection, Simple examples**		2
6 August to 10 August	**Relation between n C r and n P r**		2

13 to 18 August	**Examples of n C r and n P r**			**2**
20 to 24 August	**Examples on commercial application ofpermutation and combination.**			**2**
27 August to 1 September	**Unit I: Shares and Mutual Funds : Concept of share**	**Unit 1 = 15**		**2**
				-
10 to 12 September	**Face value, market value**			**2**
13,14 and 15 Sept.	**Kurukshetra**			
18 to 20 Sept.	**dividend, equity shares, preferential shares**			**2**
21 to 23 Sept.	**Bonus shares. Simple examples.**			**2**

Date	Maths Topics			
24 to 27 Sept.	Mutual Funds: Simple problems on calculation of Net income after considering entry load			2
28 to 29 Sept.	(Ganash festival)Holiday			
1 to 3 October	Dividend, change in Net Asset Value (N.A.V.) and exit load.			2
4 to 5 October	Averaging of price under the Systematic Investment Plan (S.I.P.)			2
6 to 7 October	S.I.P problems			1
8 October onword	Revision and Paper checking			

Teaching Plan Sem II (2018-2019)

Date	Maths Topics			
	Unit I : Functions, Derivatives and Their Applications			
26 to 27 Nov	Constant function, linear function, x^(n) , e^(x), a^(x), log (x) functions			
28 to 30 Nov.	Demand, Supply, Total Revenue, Average Revenue, Total cost, Average cost	15		

1 to 3 Dec.	**Profit function, Equilibrium Point, Break-even point**		
5 to 10 Dec.	**Derivative as rate measure, Derivative of x^(n) , e^(x), a^(x), log x**		
13 to 17 Dec.	**Rules of derivatives: Scalar multiplication, sum, difference, product rule**		
19 to 21 Dec	**Quotient rule , Simple problems.**		
22 to 25 Dec		-	
	Christmas Vacation		
26 Dec. to 1 Jan	-	-	-
2 to 7 jan	**Second order derivatives , Applications of derivative ,Marginal cost**		
9 to 14 Jan	**Marginal Revenue , Elasticity of Demand**		
16 to 23 Jan	**Maxima Minima for functions in Economics and Commerce.**		
26 to 28 Jan	**Unit II: Interest and Annuity:Simple Interest ,**	**15**	

30 jan to 4 Feb	**Compound Interest**		
6 Feb to 11 Feb	**Annuity Immediate and its Present value**		
13 Feb to 18 Feb			
	Future value		
20 Feb to 25 Feb	**(EMI) using reducing balance method & amortization of loans.**		
26 Feb to 28 Feb			
1 March to 7 March	**Stated Annual Rate & Affective Annual Rate Perpetuity and its present value.**		
8 to 14 March	**Simple problems involving up to 4 time periods.**		
14 March onwords	**Revision**		

Teaching Plan Sem I (2018-2019)

Date	Stats Topics	Allocated lectures	Total lectures	Tutorial
	Unit III: Summarization Measures:	_	**15**	
2 to 7 July	**Measures of Central Tendencies: Definition of Average, Types of Averages:**	**2**		
9 to 13 July	**Arithmetic Mean, Median, and Mode for grouped as well as ungrouped data.**	**3**		**Tut 1**
16 to 21 July	**Quartiles, Deciles and Percentiles. Using Ogive locate median and Quartiles. Using Histogram locate mode. Combined and Weighted mean.**	**3**		**Tut 2**
23 to 27 July	**Measures of Dispersions: Concept and idea of dispersion.**	**2**		
30 July to 4 August	**Various measures Range, Quartile Deviation, Mean Deviation**	**3**		**Tut 3**
6 August to 10 August	**Standard Deviation, Variance, Combined Variance.**	**2**		**Tut 4**
	Unit IV: Elementary Probability Theory:	_	_	

13 to 18 August	**Probability Theory: Concept of random experiment/trial and possible outcomes; Sample Space and Discrete Sample Space; Events their types, Algebra of Events**	3	15	Tut 5
20 to 24 August	**Mutually Exclusive and Exhaustive Events, Complimentary events. Classical definition of Probability, Addition theorem (without proof), conditional probability.**	3		
27 August to 1 September	**Independence of Events: P(A ∩ B) = P(A) P(B). Simple examples.**	3		
10 to 12 September	**Random Variable: Probability distribution of a discrete random variable; Expectation and Variance of random variable,**	3		Tut 6
13,14 and 15 Sept.	**Kurukshetra**			
18 to 20 Sept.	**simple examples on probability distributions.**	3	15	Tut 7
	Unit V: Decision Theory:			

Date	Topics			Tutorial
21 to 23 Sept.	Decision making situation, Decision maker, Courses of Action, States of Nature, Pay-off and Pay-off matrix; Decision making under uncertainty, Maximin	3		Tut 8
24 to 27 Sept.	Maximax, Minimax regret and	3		Tut 9
28 to 29 Sept.	(Ganash festival)Holiday			
1 to 3 October	Laplace criteria; simple examples to find optimum decision.	3		
4 to 5 October	Formulation of Payoff Matrix. Decision making under Risk, Expected Monetary Value (EMV)	3		Tut 10
6 to 7 October	Decision Tree; Simple Examples based on EMV. Expected Opportunity Loss (EOL), simple examples based on EOL.	3		
8 October onword	Revision and Paper checking			

Teaching Plan Sem II (2018-2019)

Date	**Stats Topics**			**Tutorial**

	Unit III: Bivariate Linear Correlation and Regression			
26 to 27 Nov	Correlation Analysis: Meaning, Types of Correlation, Determination of Correlation:	2		
28 to 30 Nov.	Scatter diagram, Karl Pearson's method of Correlation Coefficient (excluding Bivariate	2		Tut 1
1 to 3 Dec.	Frequency Distribution Table) and Spearman's Rank Correlation Coefficient.	3		
5 to 10 Dec.	Regression Analysis: Meaning, Concept of Regression equations, Slope of the	3		Tut 2
13 to 17 Dec.	Regression Line and its interpretation. Regression Coefficients (excluding Bivariate	3		
19 to 21 Dec	Frequency Distribution Table), Relationship between Coefficient of Correlation and	2	15	Tut 3
22 to 25 Dec				
	Christmas Vacation			
26 Dec. to 1 Jan	Unit IV : Time series and Index Numbers			
2 to 7 jan	Time series: Concepts and components of a time series. Representation of trend by Freehand Curve Method	2	15	Tut 4

9 to 14 Jan	Estimation of Trend using Moving Average Method and Least Squares Method (Linear Trend only)	2		
16 to 23 Jan	Estimation of Seasonal Component using SimpleArithmetic Mean for Additive Model only (For Trend free data only).	2		Tut 5
26 to 28 Jan	Concept of Forecasting using Least Squares Method. Index Numbers: Concept and usage of Index numbers, Types of Index numbers,	2		Tut 6
30 jan to 4 Feb	Aggregate and Relative Index Numbers, Lasperye's, Paasche's, Dorbisch-Bowley's,Marshall-Edgeworth and Fisher's ideal index numbers,	2		Tut 7
6 Feb to 11 Feb	Time Reversal Test and Factor Reversal Test. Chain Base Index Nos. Shifting of Base year.	3		
13 Feb to 18 Feb	Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number. (Examples on missing values should not be taken)	2		Tut 8

20 Feb to 25 Feb	**Unit V: Elementary Probability Distributions Discrete Probability Distribution: Binomial(Properties and applications only, no derivations are expected)**	**4**		**Tut 9**
26 Feb to 28 Feb	**Poisson Distribution**	**4**		**Tut 10**
1 March to 7 March	**Normal Distribution with properties**	**4**		
8 to 14 March	**Exampals of Binamial, Poisson and Normal distribution**	**3**	**15**	
14 March onwords	**Revision**			

Teaching Plan for the Academic Year 2018-19
Class: F.Y.B.Com.   Subject: Foundation Course
Total No. of Lectures Allotted: 60

Semester: I

Month	Name of the Topic	No. of Lectures	Total lectures of the month (Environmental Studies)
June 2018	**Unit- I Overview of Indian Society (5 Lectures)**		5
	v) Understanding the multi cultural diversity of Indian Society.	2	
	vi) Concept of linguistic diversity in relation to the Indian Situation.	1	
	vii) Regional Variation according to rural, urban, tribal characteristics.	1	
	viii) Diversity as Difference: Meaning and Concept	1	
July 2018	**Unit- II Concept of Disparity -1 (10 Lectures)**		10
	vii) Meaning and Definition of Disparity as arising stratification and inequality	4	
	viii) Disparity as arising out gender with special reference	3	
	• Violence against women		
	• Female foeticide		

	• Portrayal of women in media	3	10
	ix) Inequalities faced by people with disabilities .		
	Unit- III Concept of Disparity -2 **(10 Lectures)**		
	i) Inequalities manifested due to caste system and inter-group conflict	4	
	ii) Inter-group conflicts arising out of communalism	2	
August 2018	iii) Regionalism and linguistic differences: Causes and effects.	4	10
	Unit- IV The Indian Constitution **(10Lectures)**		
	i) Philosophy of Constitution	2	
	ii) Structure of Constitution-Preamble, Main Body, Schedules	4	
	iii) Fundamental Duties of the Indian Citizen- tolerance, peace, communal harmony	2	
	iv) Basic features of the Constitution	2	
September 2018	**Unit-V Significant Aspects Of political Processes** **(08 Lectures)**		8
	iii) The party system in Indian Politics	2	
	iv) Local self – Government in urban and rural areas.	2	
	v) Implications of 73rd and 74thAmedments.	2	
	vi) Role of Significance of women's in politics.	2	

October 2018	**Topics for project Guidance: Growing Social Problems In India**		15
	• Substance abuse- Impact on youth and challenges for the future	1	
	• HIV/AIDS-awareness ,Prevention, treatment and services	2	
	• Problems of elderly-Causes, implications and response	3	
	• Issue of child labour-magnitude, causes, effects and response.	3	
	• Child abuse-effects and ways to prevent	3	
	• Trafficking of women-causes, effects and response	3	
	Examinations and Assessment		

Semester: II

Month	Name of the Topic	Number of Lectures	Total lectures of the month
November 2018	**Unit- 1 Globalization and Indian Society** **(7 Lectures)** III) Understanding the concept of liberalization, privatization and globalization IV) Growth of information and technology and communication and its impact V) Impact of globalization on industry: • Changes in employment • Increasing migration VI) Changes in agrarian sector due to globalization • Rise in corporate farming • Increase in farmers suicides.	2 2 2 1	7
December 2018	**Unit- II Human Rights** **(10 Lectures)** vi) Concept of Human Rights: Origin and evolution of the concept vii) The Universal Declaration of Human Rights viii) Human Rights constituents with special reference of Fundamental Rights stated in the	3 5	10

	Constitution.	2	
January 2019	**Unit- III Ecology** **(10 Lectures)** VII) Ecology: Meaning and concept of Environment ,Ecology and their interconnectedness VIII) Environment as natural capital connection to quality of human life IX) Environmental Degradation-Causes and Impact on human life X) Sustainable Development –Concept and components ;poverty and Environment	 3 2 3 2	10
February 2019	**Unit- III Understanding Stress and Conflict** **(10 Lectures)** ii) Causes of Stress and Conflict in individuals and society iii) Agents of Socialization and the role played by them in developing the individual ix) Significance of values, ethics and prejudices of the individual. x) Significant factors in causing conflict in society: Stereotyping and prejudice. xi) Aggression and violence as the public	 2 2 2 2 2	10

	expression of conflict		
March 2019	**Unit- V Managing Stress and Conflict in Contemporary Society** **(08 Lectures)**		8
	i) Types Of Conflicts and use of coping mechanisms for managing individual stress	2	
	ii) Maslow's theory of self-actualisation	2	
	iv) Different methods of responding to conflicts in society.	2	
	v) Conflict –resolution and efforts towards building peace and harmony in Society	2	
	Topics For Project Guidance :Contemporary Societal Challenges		15
	• Increasing Urbanization ,Problems of housing, health and sanitation	1	
	• Changing lifestyles and impact on culture in a globalised world.	2	
	• Farmer's suicides and agrarian distress.	3	
	• Debate regarding Genetically modified Crops	3	
	• Development projects and Human Rights Violations.	3	
	• Increasing crime/Suicides among youths.	3	
	Examinations and Assessment		