

M.L. Dahanukar College of commerce

Teaching plan 2019-20

Subject: **Business Economics**

Department: **Economics**

Class: SY B.Com SEM III

Office hours: 7:30 am – 12.30 pm

D.D.SAVALE

2 lectures on every division per week

RAKESH PISE

1 lecture on every division per week

First term		Semester III		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	Module - I Introduction to Macroeconomics	Circular flow of income: Measurement of National product Trade cycle Classical macro economics Say's law of market	10 2 2 2 2 2	June -19 D.D.SAVALE

2.	Module II Basic concept of Keynesian Economics	Concept of Aggregate Demand Consumption function Investment Function Investment multiplier effect	10 2 3 3 2	July-19 D.D.SAVALE
3.	Module III Post Keynesian Development in macro economics	IS-LM Model: Framework, Inflation and unemployment Phillips curve-causes Stagflation Supply side economics	10 2 2 2 2 2	Aug-19 D.D.SAVALE
4	Module - IV Money , Prices and Inflation	Money supply Determinants of money supply Factors influencing velocity of circulation of	15 2 1 1	June -19 July -19 Aug-19

	money	1	
	Demand for money	2	RakeshPise
	Classical and Keynesian approaches	1	
	Keynes liquidity preference theory of interest	1	
	Friedman's restatement of demand for money	1	Sept 19
	Quantity theory of money		
	Fisher equation of exchange	1	
	Cambridge cash balance approach	2	
	Demand & cost push inflation Effect and nature of inflation		
	Policy measures to curb inflation	2	
	Monetary policy and inflation targeting		

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		E F M

M.L. Dahanukar College of commerce

Teaching plan 2019-20

Subject: **Business Economics**

Department: **Economics**

Class: T Y B.Com SEM V

Office hours: 7:30 am – 12.30 pm

D.D.SAVALE

1 lecture on every division per week

Rachanajoshi 1 lecture on every division per week

RakeshPise

1 lecture on every division per week

First term		Semester IV		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	Module - I Macroeconomics overview of India	New economic policy1991 Sustainable development goals and policy measures Foreign Investment Policy Measures in India	15	RakeshPise Jun 19 July -19 Aug-19 Sep-19

2.	<p>Module II</p> <p>Agriculture During post reform period</p>	<p>National Agricultural policy 2000</p> <p>Agricultural pricing and agricultural finance</p> <p>Agricultural marketing Development</p>	10	<p>Mrs.Rachanajoshi</p> <p>Jun 19</p> <p>July -19</p> <p>Aug-19</p> <p>Sep-19</p>
3.	<p>Module III</p> <p>The Industry and service sector during post reform period</p>	<p>Policy measures –competition act 2002</p> <p>Industrial pollution in india</p> <p>Service sector</p>	10	<p>D.D.SAVALE</p> <p>Jun 19</p> <p>July -19</p> <p>Aug-19</p> <p>Sep-19</p>
4	<p>Module - IV</p> <p>Banking and financial Market</p>	<p>Banking sector</p> <p>Money market</p> <p>Capital market</p>	10	<p>D.D.SAVALE</p> <p>Mrs.Rachanajoshi</p> <p>RakeshPise</p> <p>Sep.19</p>



College: M.L. Dahanukar College of commerce

Teaching plan 2018-19

Subject: **Foundation CourseII** Department: **Economics**

Class: SY B.Com Office hours: 7:30 am – 12.30 pm

Lecture hours: 48 min per lecture

- Name of the teacher: **Mrs. RACHANA JOSHI** 2 lectures on every division per week
- Name of the teacher: **Mr.D.D.SAVALE** 1 lectures on every division per week
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First term		Semester III		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	Unit 1	A) TYPES AND NATURE OF HUMAN RIGHTS	2	June – 19
		B) VIOLATIONS faced by vulnerable groups namely SC,ST,WOMEN,CHILDREN,MINORITY COMMUNITIUES,DISABLED AND ELDERELY POPULATION	2	
		C) Constitutional provisions and laws	6	

		<p>Right to equality , Right to freedom, right against exploitation</p> <p>Prevention of atrocities Act 1989,</p> <p>Domestic violence act 2005.</p> <p>Vishakha Guidelines for preventing sexual harassment at workplace 1997</p> <p>Child labour act 1986</p> <p>The Person with disability act 1995</p> <p>D) Redressal Mechanism at National and state level</p> <p>NHRC, NCSC,NCST, NCW,NCM</p>	<p>1</p> <p>1</p>	
2.	<p>UNIT 2</p> <p>Dealing with environmental concerns</p>	<p>A) Threats to the the environment arising from extinction loss of habitat, degradation of environment, pollution , climate change,</p> <p>B) Case studies</p> <p>C) The concept of disaster and general effect of</p>	<p>11</p> <p>2</p> <p>3</p>	<p>July -18</p>

		<p>disasters on human life</p> <p>D) Dealing with disaster-</p> <p>E) Human right issue in addressing disaster</p>	<p>2</p> <p>2</p> <p>2</p>	
3.	<p>UNIT III</p> <p>SCIENCE AND TECHNOLOGY -I</p>	<p>A) Development of science</p> <p>B) Nature of Science</p> <p>C) Science and scientific temper –Significance of observation and experimentation</p> <p>D) Science and superstition</p> <p>E) Science in everyday life</p>	<p>11</p> <p>2</p> <p>2</p> <p>2</p> <p>3</p> <p>2</p>	August-18
4	Module IV	Effective listening , verbal and non verbal	11	SEPT -19

	Soft skills for effective interpersonal communication	<p>communication</p> <p>Barriers to effective communication</p> <p>2</p> <p>2</p> <p>Formal , informal communication</p> <p>Writing formal application</p> <p>4</p> <p>Group discussion</p> <p>Leadership skills</p> <p>Styles of leadership and team building</p>		<p>SHARE WITH MR. D.D.SAVALE</p>
Module IV	Soft skills for effective interpersonal communication	<p>Leadership skills</p> <p>Styles of leadership and team building</p>	3	<p>SEPT -19</p> <p>D.D.SAVALE</p>

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			4	
2	Planning & Decision Making	<ul style="list-style-type: none"> • Planning - Steps, Importance, Components, Coordination – Importance • M.B.O -Process, Advantages, Management By Exception- Advantages; Management Information System- Concept, Components • Decision Making - Techniques, Essentials of a Sound Decision Making, Impact of Technology on Decision Making. 	2 4 4	July 7 lectures Aug -3 lectures
3	Organising	<ul style="list-style-type: none"> • Organising-Steps, Organisation Structures – Features of Line & Staff Organisation, Matrix Organisation, Virtual Organisation, Formal v/s Informal Organisation. • Departmentation -Meaning -Bases, Span of Management- Factors Influencing Span of Management, Tall and Flat Organisation. • Delegation of Authority- Process, Barriers to Delegation, Principles of Effective Delegation. Decentralisation: Factors Influencing Decentralisation, Centralization v/s Decentralisation 	4 3	August 9 lectures Sept – 3 lectures

Total 45 lectures

Semester IV

			5	
4	Directing &Controlling	<ul style="list-style-type: none"> • Motivation – Concept, Importance, Influencing factors. Importance of Communication, Barriers to effective Communication • Leadership- Concept, Functions, Styles, Qualities of a good leader. • Controlling – Concept, Steps, Essentials of good control system, Techniques of Controlling -PERT, CPM, Budgetary Control, Management Audit. 	4 4 4	Sept – 9 lectures October 3 lectures
S. No	Module	Particular	No of Lectures	No of weeks
1	Production & Inventory Management	<ul style="list-style-type: none"> • Production Management: Objectives, Scope Production Planning & Control : Steps, Importance • Production Systems: Concept, Types - Continuous and Intermittent. Productivity: Concept, Factors Influencing Productivity, Measures for improving Productivity. • Inventory Management- Objectives, Inventory 	3	November 6 lectures Dec 5 lectures

		Control- Techniques. Scientific Inventory Control System – Importance	4	
			4	
2	Quality Management	<ul style="list-style-type: none"> • Introduction to Quality: Dimensions of Quality, Cost of Quality: Types – Internal Failure Cost, External Failure Cost, Appraisal Cost, Prevention Cost, Quality Circle: Features. • Quality Management Tools: TQM – Importance, Six Sigma – Process, ISO 9000 – Certification Procedure, Kaizen – Process • Service Quality Management: Importance, SERVQUAL Model, Measures to improve service quality 	4	December 5 lectures
			4	Jan 5 lectures
			2	
3	Indian Financial System	<ul style="list-style-type: none"> • Indian Financial Market: Structure, Primary Market – IPO Procedure Dematerialisation: Process, Role of Depositories : NSDL and CDSL • SEBI: Functions of SEBI, Investors protection measures of SEBI. Stock Exchange – Functions, 	5	Jan 10 lectures
				Feb- 2 lectures

		<p>Speculators.</p> <ul style="list-style-type: none"> • Credit Rating: Advantages, Credit Rating Agencies in India - CRISIL, CARE, and ICRA. 	4	
			3	
4	Recent Trends in Finance	<ul style="list-style-type: none"> • Mutual Funds- Advantages and Limitations, Types, Factors responsible for growth of mutual funds – Systematic Investment Plan. • Commodity Market: Categories, Derivatives Market: Types, Participants, Types of Derivative Instruments. • Start-up Ventures –Concept, Sources of Funding, Micro Finance – Importance, Role of Self Help Groups. 	4	Feb -10 lectures
			5	Mar 3 lectures
			3	

ADVERTISING (APPLIED COMPONENT)- I

Course Objective:

- To highlight the role of advertising for the success of brands and its importance within the marketing function of a company. It aims to orient students towards the practical aspects and techniques of advertising.**

2. **It is expected that this course will prepare students to lay down a foundation for advanced post-graduate courses in advertising**

Department: Commerce

Office hours: 7:30 am – 12.30 pm

Lecture hours: 48 min per lecture

Name of the teachers: 1. **Dr. (Mrs) Kanchan S. Fulmali** (2 lectures on 3 division per week

1 lecture on 1 Division)

2 **Smt. RohiniMadavi** (1 lecture on 3 division per week

2 lectures on 1division)

Supplies: College library, Private publishers, Personal material, Internet

Outline of lecture schedule: 30 weeks

First term Semester III 45 lectures 15 weeks				
Sr.	Topic	Sub-topics	Number	Number of

No.			of lectures	weeks
1.	Module - I. Introduction to Advertising	<p>Integrated Marketing Communications (IMC)- Concept, Features, Elements, Role of advertising in IMC</p> <ul style="list-style-type: none"> • Advertising: Concept, Features, Evolution of Advertising, Active Participants, Benefits of advertising to Business firms and consumers. • Classification of advertising: Geographic, Media, Target audience and Functions. 	3 5 4	June 4 weeks (12 Lectures)
2.	Module - II. Advertising Agency	<ul style="list-style-type: none"> • Ad Agency: Features, Structure and services offered, Types of advertising agencies , Agency selection criteria • Agency and Client: Maintaining Agency–Client relationship, Reasons and ways of avoiding Client Turnover, Creative Pitch, Agency compensation • Careers in advertising: Skills required for a career in advertising, Various Career Options, Freelancing Career Options - Graphics, Animation, Modeling, Dubbing. 	3 4 4	July 4 weeks (11 Lectures)
3.	Module - III. Economic& Social	<ul style="list-style-type: none"> • Economic Aspects: Effect of advertising on consumer demand, monopoly and competition, 		1 lecture

	Aspects of Advertising	<p>Price.</p> <ul style="list-style-type: none"> • Social aspects: Ethical and social issues in advertising, positive and negative influence of advertising on Indian values and culture. • Pro Bono/Social advertising: Pro Bono Advertising, Social Advertising by Indian Government through Directorate of Advertising and Visual Publicity (DAVP), Self-Regulatory body- Role of ASCI (Advertising Standard Council of India) 	3	July
			4	Aug
			4	3 weeks
				(11 Lectures)
				1 lecture
				Sept
4	Module - IV.	<ul style="list-style-type: none"> • Brand Building: The Communication Process, AIDA Model, Role of advertising in developing Brand Image and Brand Equity, and managing Brand Crises. • Special purpose advertising: Rural advertising, Political advertising-, Advocacy advertising, Corporate Image advertising, Green Advertising – Features of all the above special purpose advertising. • Trends in Advertising: Media, Ad spends, Ad Agencies, Execution of advertisements. 	4	Sept
	Brand Building and Special Purpose advertising		4	4 weeks
			4	(11 Lectures)
			3	

Second term		Semester III		45 lectures 15 weeks	
1	<p>Module - I.</p> <p>Media in Advertising</p>	<ul style="list-style-type: none"> • Traditional Media: Print, Broadcasting, Out-Of-Home advertising and films - advantages and limitations of all the above traditional media • New Age Media: Digital Media / Internet Advertising – Forms, Significance and Limitations • Media Research: Concept, Importance, Tool for regulation - ABC and Door-darshan Code 	4 3 4	Nov 3 Weeks Dec 1 week 2 lecture (11 Lectures)	
2	<p>Module - II.</p> <p>Planning Advertising Campaigns</p>	<p>Advertising Campaign: Concept, Advertising Campaign Planning -Steps Determining advertising objectives - DAGMAR model</p> <ul style="list-style-type: none"> • Advertising Budgets: Factors determining advertising budgets, methods of setting advertising budgets, Media Objectives - Reach, Frequency and GRPs • Media Planning: Concept, Process, Factors considered while selecting media, Media Scheduling Strategies 	4 4 3	Dec 3 week (11 Lectures) 2 lectures Jan	

3	<p>Module - III.</p> <p>Fundamentals of Creativity in Advertising</p>	<ul style="list-style-type: none"> • Creativity: Concept and Importance, Creative Process, Concept of Creative Brief, Techniques of Visualization • Creative aspects: Buying Motives - Types, Selling Points- Features, Appeals – Types, Concept of Unique Selling Proposition (USP) • Creativity through Endorsements: Endorsers – Types, Celebrity Endorsements – Advantages and Limitations, High Involvement and Low Involvement Products 	<p>3</p> <p>4</p> <p>4</p>	<p>Jan</p> <p>4 week</p> <p>(11 Lectures)</p>
4	<p>Module - IV.</p> <p>Execution and Evaluation of Advertising</p>	<ul style="list-style-type: none"> • Preparing print ads: Essentials of Copywriting, Copy – Elements, Types, Layout- Principles, Illustration - Importance. • Creating broadcast ads: Execution Styles, Jingles and Music – Importance, Concept of Storyboard • Evaluation: Advertising copy, Pre-testing and Post-testing of Advertisements – Methods and Objectives 	<p>4</p> <p>4</p> <p>4</p>	<p>Feb</p> <p>4 weeks</p> <p>(12 Lectures)</p>

Teaching plan Teacher's course plan 2019-20

Subject: **Secretarial Practice** Department: Commerce

Class: SY B.Com

Office hours: 7:30 am – 12.30 pm

Lecture hours: 48 min per lecture

3 lectures per week

Name of the teacher : Kavita S. Desai

- **Objectives** - To develop an understanding, of the company secretary's role in putting into practice statutory provisions, rules and regulations, and establishing the best practices.

Basic course information: Title-Secretarial Practice

First term		Semester III		
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	Module - I.	• introduction to Company : Features Types, as per Companies' Act 2013.	6	02-june & 2 in july (12 lec)
		• Company Secretary : Qualities , Qualification , Appointments , Termination , Removal	3	
		• Role of Company Secretary : Power & Duties rights and responsibilities, Career options of a Company Secretary	3	
2.	Module - II.	• Advisory services : Role of company Secretary as an advisor to Chairman, as an liaison officer between the a) Company and Stock Exchange b) Company and Depository Participants c) Company and ROC	4	2 in july 2 in Aug 12lec
		• Representation Services of Company Secretary at different forums : Company Law Board, Consumer Forum, SEBI, Arbitration services, Cyber Law compliance, Secretarial Standards, Advantages, Secretarial Standards by ICSI, Standards 1-10.	5	
		• Secretarial Audit : Procedure and Stages, Need and importance, Scope.		

			3	
3.	Module - III.	<ul style="list-style-type: none"> • Memorandum of Association – Clauses and Alteration, Ultra virus, Articles of Association Table A and Alteration. Prospectus & Statement in lieu of Prospectus Contents, Misleading Prospectus • Company Formation - Stages, secretarial duties at each stage in public company and private company. • Conversion and Reconversion of Private and Public Company : Secretarial Procedure. 	4 4 3	4- in august 11 lec
4	Module - IV.	<ul style="list-style-type: none"> • Concept- Member, Shareholder and Debentureholder, Rights of Shareholder and Debentureholder, Register of Members & Debenture Holders. • Concepts of Right Issus, Allotment, Calls, Forfeiture Surrender & lien. Transfer & Transmission of Shares – Procedure, Registration, stamp duty related to transfer and transmission of shares and debentures. Specimens 	3 3 3 2	3 in sep 1 in Oct (11 lec)
Semester Examination Iv 39 Lectures				
5	Module - I.	Role of directors including the Chairman, the Chief Executive, Nonexecutive directors, Directors duties, Appointment, retirement, resignation & removal of directors , Disqualifications of directors & penalties, Directors Report , Appointment & remuneration of auditors , Resignation of auditors, their rights & duties. Statutory Audit Procedure.	2 2 1 1 1 1 1	3 in nov 9 Lecture
6	Module - II.	. Procedure in respect of statutory meeting, annual general meeting, extra ordinary general meeting, class meeting, Directors meeting: Board & Committee meetings. Meaning & Types of motions and Resolutions, Voting & polls, Minutes, Proxies, Role of the company secretary before, during and after meetings.	2 2 2 2 1	3 in Dec (9 lec)
7	Module - III.	Dematerialization of Shares/ Securities – Concept, History, Need and Importance, Procedure, Benefits to the Parties, Agencies/ Depository Participants (DP). Rematerialization. Secretarial duties related to this process. Concept – IPO and Scripts of Companies. Listing of shares in Stock Exchanges – procedure, formalities and secretarial duties. On-line trading – Concept, BOLT - (BSE), Procedure, Advantages and disadvantages. Miscellaneous:	2 2 4	4 weeks (12 lec) Jan

		Concepts,	4	
8	Module - IV.	<ul style="list-style-type: none"> • Company Reports Types, Secretarial Duties with regards to payment of dividend, interest, charges and penalties. • Winding up of company– procedure and Statutory provisions, Secretarial role in winding up. • Specimen Notice and agenda of Annual General Meeting Notice and agenda of Board Meeting prior to AGM Resolution to appointment of company secretary Special Resolution for alteration of memorandum of Association Minutes of Board Meeting prior to AGM Minutes of AGM 	3 3 3 3	Feb 4 weeks March 1 week 12 Lectures)

Business Law - I

Course Objective:

- **To provide a conceptual study about the framework of Indian Business Laws.**
- **To orient students about the legal aspects of business**
- **To familiarize the students with case law studies related to Business Laws of Semester III and IV.**

Department: Business Law

Office hours: 7:30 am – 12.30 pm

Lecture hours: 48 min per lecture

4 lectures on every division per week

Name of the teachers: **Asst Prof. Sachin .S Joshi**

OBJECTIVES:

Supplies: College library, Private publishers, Personal material, Internet

Outline of lecture schedule: 30 weeks

First term				
Semester III				
60 lectures				
Sr. No.	Topic	Sub-topics	Number of lectures	Number of weeks
1.	Module - I.	Contract- Agreement-Def, Essentials of valid contract, Classification of contracts	3	June 4 weeks
	Indian Contract Act- 1872	Offer and Acceptance-Valid Rules,Types of offer,Communication and Revocation of Offer and Acceptance	3	(16Lectures)
	Part-I	Capacity to Contract	3	
		Consideration- Concept, Importance,legal rules, No Consideration No Contract its exceptions, Unlawful Consideration	3	
	Module - II.	• Consent (Ss.13, 14-18, 39.53, 55, 66)-Agreements in which consent is not free - Coercion, Undue Influence, Misrepresentation Fraud, Mistake.	3	
	Indian Contract Act- 1872		4	
	Part-I			

2.	<p>Module - II.</p> <p>Indian Contract Act- 1872</p> <p>Part-I</p>	<ul style="list-style-type: none"> • Void Agreements (S. 24-30) – Concept, Void Agreements under Indian Contract Act. • Contingent Contract (S. 31), Quasi Contract (S.68-72), Concept of EContract& Legal Issues in formation and discharge of E- Contract. Concept of Performance of Contract (S 37) • Modes of Discharge of Contract, Remedies on breach of Contract.(73-75) • Law of Indemnity & Guarantee (Ss. 124-125, Ss. 126-129, 132-147) – Concept, Essentials elements of Indemnity and Guarantee, Contract of Indemnity vs. Guarantee, Modes of Discharge of Surety • Law of Bailment (S. 148, 152-154, 162, 172, 178, 178A, 179) – Concept, Essentials of Bailment, Kinds of Bailment, Rights and Duties of Bailor and Bailee • Law of Pledge – Concept, Essentials of valid Pledge, Lien - concept, Difference between Pledge and Lien, Rights of Pawnor & Pawnee.(Ss.173, 174, 	3	<p>July</p> <p>4 weeks</p> <p>(16Lectures)</p>
			3	
	<p>Module - III.</p>		3	

	Special Contracts	177)	4	
3.	Module - III. Special	• Law of Agency (Ss. 182-185, 201-209) – Concept, Modes of creation of Agency, Modes of termination of Agency, Rights& Duties of Principal and Agent.	3	1 lecture July Aug

	<p>Contracts</p> <p>Module - IV.</p> <p>The Sale Of Goods Act- 1930</p>	<p>Contract of Sale (S.2) – Concept, Essentials elements of contract of sale, Distinction between Sale and Agreement to sell (S.4) Distinguish between Sale and Hire Purchase Agreement, Types of Goods. Effects of destruction of Goods (Ss. 6,7.8),</p> <ul style="list-style-type: none"> • Conditions & Warranties (Ss. 11-25 & 62, 63) – Concept, Distinguish between Conditions and Warranties, Implied Conditions & Warranties, Concept of Doctrine of Caveat Emptor –Exceptions. • Property – Concept , Rules of transfer of property (Ss. 18-26) • Unpaid Seller (Ss. 45-54, 55 & 56)- Concept, Rights of an unpaid seller, Remedies for Breach of contract of Sale (Ss. 55-61),Auction sale – Concept, Legal Provisions. (S. 64) 	<p>3</p> <p>3</p> <p>3</p>	<p>3 weeks</p> <p>(12Lectures)</p>
4	Module - V.	<ul style="list-style-type: none"> • Negotiable Instruments – Concept (S13), Characteristics, Classification of Negotiable Instruments (Ss. 11, 12, 17-20, 42, 43, 	5	Sept

	The Negotiable Instrument (Amended) Act-2015	<p>104,134,135) Maturity of Instruments.</p> <ul style="list-style-type: none"> • Promissory Note and Bill of Exchange (Ss. 4,5, 108-116)- Concept, Essentials of Promissory Note, Bill of Exchange (Ss. 4,5), Essential features of promissory note and Bill of exchange, Kinds Promissory note and Bill of exchange, Cheque (S.6)– Concept, Types & Crossing of Cheque, Distinguish between Bill of Exchange & Cheque, Dishonour of Cheque – Concept & Penalties (Ss. 138, 139,142) • Miscellaneous Provisions (S. 8-10, 22, 99-102, 118-122, 134-137) –Parties to Negotiable instruments Holder, Holder in due course, Rights & Privileges of Holder in due course, Payment in due course, Noting & Protest (99-104A) 	6	4 weeks (16 Lectures)
Semester Examination Iv		56 Lectures		
1	Module - I. Indian Companies	<ul style="list-style-type: none"> • Company –Concept, Features, Role of Promoters (S. 2(69) S. 92), Duties and liabilities of the Promoter Effects of Pre-Incorporation contracts, Consequences of non-registration, and Lifting of Corporate Veil. • Classification of Companies Distinction between Private Company and Public Company, Advantages 	3	Nov 3 Weeks (12 Lectures)

	Act-2013 Part I	<p>and disadvantages of Private company and Public Company. –Common Procedure for Incorporation of Company,</p> <ul style="list-style-type: none"> • Memorandum of Association (MOA) & Article of Association(AOA) – Concept , Clauses of MOA, AOA-Contents, Doctrine of constructive notice, Doctrine of Ultra Vires, Doctrine of Indoor Management. • Prospectus – Concept, Kinds, Contents, Private Placemen 	3	
			3	
			3	
2	Module - II. Indian Companies Act-2013 Part II	<ul style="list-style-type: none"> • Member of a Company –Concept, Who can become a member, Modes of acquiring membership, Cessation of membership, Right & Liabilities of Members. • Director – Qualifications& Disqualification, Classification, Director Identification Number (DIN), Legal Position of Directors. • Meetings – Types, Legal Provisions of Statutory Meeting, Annual General Meeting, Extra-Ordinary Meeting, Board Meet 	4	Dec 3 week
			4	(12Lectures)

			4	
3	<p>Module - III.</p> <p>Indian Partnership Act – 1932</p> <p>Module - IV.</p> <p>Consumer Protection</p>	<ul style="list-style-type: none"> Partnership – Concept, Essentials, True Test of Partnership, Partnership Deed, Types of Partnership, Rights and Duties of Partners, Distinguish between Partnership & Hindu Undivided Family (HUF). Dissolution – Concept, Modes of Dissolution, Consequences of Dissolution. Limited Liability Partnership (LLP) 2008 – Concept, Characteristics, Advantages & Disadvantages, Procedure for Incorporation. Extent of L.L.P.- Conversion of LLP, Mutual rights & duties of partners, Winding up of LLP, Distinction between LLP and Partnership. Consumer Protection Act – Concept , Objects, Reasons for enacting the Consumer Protection Act, Definition of Consumer, Consumer Dispute, Complaint, Complainant, Defect, Deficiency, Consumer Dispute, Unfair Trade Practices, Goods and Services. Consumer Protection Councils & Redressal 	3 3 3 3	<p>Jan</p> <p>4 week</p> <p>(16Lectures)</p>

	Act, 1986 & Competition Act 2002	Agencies – District, State & Nation	1	
4	Module - IV. Consumer Protection Act, 1986 & Competition Act 2002	<ul style="list-style-type: none"> • Competition Act 2002 – Concept, Salient Features, Objectives & Advantages. • Abuse of Dominant Position, Competition Commission of India, AntiCompetition Agreements, • Intellectual Property Right (IPR) – Concept, Nature, Introduction & background of IPR in India. • IPR relating to Patents – Concepts of Invention and discovery, Comparison (S2 (j)), Concept of Patents, General principles applicable to working of patented inventions, Term of Patent. Infringement of Patent Rights & Remedies. (Ss. 104-115) • IPR relating to Copyrights- Concept of Copyright (Ss. 14, 16, 54,) Concept of author and authorised acts, (S.2) Ownership of Copy right (S.17) Duration or term of Copy right. (S. 22-27), Original work and fair use, Rights of Copyright holder, Infringement of Copyrights & Remedies. (Ss. 51, 52) • IPR relating to Trademarks –Concept, Functions of 	3 3 1 3 3	Feb 4 weeks (16lectures)

		Trade Mark, types, trademarks that cannot be registered, Registration of Trade Marks and rights of the proprietor of Trade Marks. Procedure for registration of Trade Marks., Infringement of Trademarks & Remedies	3	
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M. L. Dahanukar College

Teaching Plan (2018-19)

Sub : Accountancy and Financial Management III Class : S.Y.Bcom Sem - III

No. of Lectures : 04 Lectures per week

Name of the Teacher			Ms. Sahifa Mazgaonkar	Mr. Munesh Save
Sr. No	Week	Month	Topics	Topics

			Partnership Final Accounts: Introduction, Payment to Partners, Format for preparing partnership Final Account	Amalgamation of Partnership Firm - Meaning , Basic concept
1	3	June		
2	4	June	Practical Question based on Partnership Final Accounts	Amalgamation of Partnership Firm - Meaning , Basic concept
3	1	July	Practical Question based on Partnership Final Accounts	Amalgamation of Partnership Firm - Meaning , Basic concept
4	2	July	Practical Question based on Partnership Final Accounts	Amalgamation of Partnership Firm - Meaning , Basic concept
5	3	July	Practical Question based on Partnership Final Accounts	Amalgamation of Partnership Firm - Practical Questions
7	1	Aug	Practical Question based	Amalgamation of Partnership

			on Partnership Final Accounts	Firm - Practical Questions
8	2	Aug	Practical Question based on Partnership Final Accounts	Amalgamation of Partnership Firm - Practical Questions
9	3	Aug	Piecemeal distribution of Cash: Introduction, Format, Treatment for different liabilities and other theory	Amalgamation of Partnership Firm - Practical Questions
10	4	Aug	Practical Question based on Piecemeal distribution of Cash	Conversion of partnership into company-basic concept
11	1	Sep	Practical Question based on Piecemeal distribution of Cash	Conversion of partnership into company-basic concept
12	2	Sep	Practical Question based on Piecemeal distribution of Cash	Conversion of partnership into company-practical Question
13	3	Sep	Practical Question based on Piecemeal distribution of Cash	Conversion of partnership into company-practical Question
14	4	Sep	Practical Question based	Conversion of partnership

			on Piecemeal distribution of Cash	into company-practical Question
15	1	Oct	Practical Question based on Piecemeal distribution of Cash	Conversion of partnership into company-practical Question

M. L. Dahanukar
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Teaching Plan (2018-19)

Sub : Accountancy and Financial Management IV Class : S.Y.Bcom Sem - IV

No. of Lectures : 04 Lectures per week

Name of the Teacher			Ms. Sahifa Mazgaonkar (02)	Mr. Munesh Save (02)
Sr. No	Week	Month	Topics	Topics
1	4	November	Redemption of Preference Shares: Introduction, Provision of Companies Act, Methods of Redemption	Preparation of Final Accounts of Companies- Introduction of basic terms
2	1	Dec	Practical Question based on Redemption of Preference Shares	Preparation of Final Accounts of Companies- Introduction of basic terms

3	2	Dec	Practical Question based on Redemption of Preference Shares	Preparation of Final Accounts of Companies- Issue of shares
4	3	Dec	Practical Question based on Redemption of Preference Shares	Preparation of Final Accounts of Companies- Issue of shares
5	1	Jan	Practical Question based on Redemption of Preference Shares	Preparation of Final Accounts of Companies- Issue of Debentures
6	2	Jan	Practical Question based on Redemption of Preference Shares	Preparation of Final Accounts of Companies- Issue of Debentures
7	3	Jan	Practical Question based on Redemption of Preference Shares	Redemption of Debentures- introduction
8	4	Jan	Practical Question based on Redemption of Preference Shares	Redemption of Debentures- Accounting treatment
2	1	Feb	Profit prior to Incorporation: Introduction, Principles of Ascertainment	Redemption of Debentures- Practical Questions
10	2	Feb	Practical Question based on	Redemption of Debentures- Practical

			separate combined, columnar profit and loss account including different basis of allocation of expenses and income	Questions
11	3	Feb	Practical Question based on separate combined, columnar profit and loss account including different basis of allocation of expenses and income	Redemption of Debentures- Practical Questions
12	4	Feb	Practical Question based on separate combined, columnar profit and loss account including different basis of allocation of expenses and income	Redemption of Debentures- Practical Questions
13	1	March	Practical Question based on separate combined, columnar profit and loss account including different basis of allocation of expenses and income	Redemption of Debentures- Practical Questions
14	2	March	Practical Question based on separate combined, columnar profit and loss account including different basis of allocation of expenses and income	Redemption of Debentures- Practical Questions
15	3	March	Practical Question based on separate combined, columnar profit and loss account including different basis of allocation of expenses and	Redemption of Debentures- Practical Questions

			income	
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M. L. Dahanukar

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Teaching Plan (2017-

Sub : Management Accounting

Class : S.Y.Bcom Sem III

No of Lect. In Week : 3

Name of Teacher Sumita
Madav

	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
1st week		Analysis of Revenue Statement Formate of Revenue statement	Ratio Anaysis Revenue Ratio Introduction & Sums	Capital Budgeting Introduction, Importance, Advantages	Capital Budgeting Disc.Pay Back & profitability Index

2 nd week	Introduction of Management Accounting Defination, Functions, Importance of MA	Trend anaysis Introduction, Importance, Advantages Sums Based on above	Ratio Anaysis Balance Sheet Ratio Introduction & Sums	Capital Budgeting Pay Back Period method & Sums	Revision
3rd week	Introduction of Management Accounting Mang. Decision, Distinguish MA vs FA	Comparative Analysis Introduction, Importance, Advantages Sums Based on above	Ratio Anaysis Composite Ratio & Sums	Capital Budgeting ARR method and Sums	
4th week	Analysis of Balance sheet Formate of Balance Sheet	Common Size statement Introduction, Importance, Advantages Sums Based on above	Working Capital Management Introduction, Importance, Advantages Types of W.capital, Formate of w.cap	Capital Budgeting NPV method and Sums	

M. L. Dahanukar

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Teaching Plan (2017-

18)

Sub : Management Accounting - Auditing

Class : S.Y.Bcom Sem IV

No of Lect. In

Week : 3

Name of Teacher Sumita
Madav

	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
1st week		Principles of Audit As an Auditor & towards his Work	concept of True and Fair view concept of Materiality	Audit Procedures Compliance & Substantive Proced. Routine Audit & Test check Advantage & Limitation	Verification Verification - Introduction, Importance Verifica of Assets & Liabilities Valuation
2nd week		Objectives of Audit Primary & Secondary Objects Objectives of Audit	overall Audit approach Audit Planning	Audit Sampling Types of Sampling, Sampling Risk overall Audit approach	overall Audit approach Revision
3rd week	Introduction - Auditing Auditing, Accounting, Book keeping,	Errors - Types of Errors advantages of Audit	Window Dressing Secret Reserve Audit Programme Importance, Advantages & Essential for Good audit program Audit File Permenent & Current Audit File	Internal Control System Internal Check & Internal Audit	

4th week	Investigation , Importance of Audit	Limitations of Audit	Audit working paper - lien Importance, Advantages	overall Audit approch
	Types of Audit Statutory , Interim AdV. & Limitation		Audit Techniqes Inspeccion,confirmation,observation etc	Vouching Introduction, Importance Vouching of Income and Expeses
	Final, Continuouse & other Audit		Audit Techniqes Inspeccion,confirmation,observation etc	

M. L. Dahanukar

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Teaching Plan (2017-

18)

Sub : Management Accounting

Class : S.Y.Bcom Sem III

No of Lect. In Week : 1

Name of Teacher Samrat Gangurde & Pallavi Sawant

	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
1st week		Introduction of Management Accounting Defination, Functions,Importance of MA	Working Capital Management sums	Working Capital Management sums	Revision

2 nd week	Introduction of Management Accounting Defination, Functions,Importance of MA	Introduction of Management Accounting Defination, Functions,Importance of MA	Working Capital Management sums	Working Capital Management sums
3rd week	Introduction of Management Accounting Mang. Decision, Distinguish MA vs FA	Working Capital Management Introduction, Importance, Advantages	Working Capital Management sums	Working Capital Management sums
4th week	Introduction of Management Accounting Defination, Functions,Importance of MA	Working Capital Management Types of W.capital, Formate of w.cap	Working Capital Management sums	Working Capital Management sums

M. L. Dahanukar

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Teaching Plan (2017-

18)

Sub : Management Accounting - Auditing

Class : S.Y.Bcom Sem IV

No of Lect. In

Week : 1

Name of Teacher Samrat Gangurde & Pallavi Sawant

	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
1st week		Verification - Introduction, Importance	Verification of Assets	Vouching - Introduction	Vouching - Expenses
2 nd week		Verification - Introduction, Importance	Valuation	Vouching - Income	Revision
3rd week	Itroduction - Auditing	Verification of Assets	Verification of Liabilities	Vouching - Income	
4th week	Itroduction - Auditing		Verification of Liabilities	Vouching - Expenses	